

Grayhawk Pavilion

Application for Reservation

The Grayhawk Pavilion is owned by the Grayhawk Owner's Association, Inc. The Grayhawk Pavilion is available for reservation only by members of the Grayhawk Owner's Association **who are current in all assessments.**

The member who reserves the Pavilion assumes ALL responsibility for clean-up and/or any acts which may result in inappropriate use, damage or loss of the Pavilion. In the event the Pavilion is reserved for a party where the guests are less than 21 years of age, appropriate chaperons must be present at **ALL** times. The member assumes responsibility for the acts and safety of the guests including those arising from service of alcoholic beverages. The below form must be completed in order to invite more than two (2) guest to the Pavilion area. Please review copy of the Grayhawk Pavilion rules for further information.

Neither Grayhawk Owner's Association nor any of their representatives will be held accountable for any acts resulting in damage to said property or personal injury to guests.

Name _____

Address _____

Telephone (Home) _____ (Cell) _____

Email _____

Facility requested for Date: _____ Time _____ to _____

Type of Event _____ Number of guests _____

Cleaning Fees and Deposits: (Make checks payable to Grayhawk Owners Assoc.)

Checks must be in homeowner's name (please send two separate checks)

\$50 Cleaning fee

*All weddings, receptions, rehearsal dinners and engagement parties:

\$500 Deposit

\$250 Cleaning fee

I have **read** and **agree** to comply with all Grayhawk Pavilion Reservations and Rental policies and procedures.

Member's Signature

Date

Please send application and checks to:

Grayhawk Owner's Association

P.O. Box 320248

Flowood, MS 39232

For Office Use Only

App rec'd _____	Bal. _____	as of _____
Fee rec'd _____	Amt _____	Ck# _____
Dep rec'd _____	Amt _____	Ck# _____
Cleaning _____	via _____	
Keyholder _____	via _____	
Invoice# _____	Cleaning Amt _____	
Deposit Returned _____	Amt _____	
Receipt# _____	Date mailed _____	Ck# _____

Grayhawk Owners Association Pavilion Rules and Regulations

1. Reserving the Pavilion at least two weeks in advance is advised.
2. Any homeowner reserving the Pavilion must be current in their association assessments in order to obtain reservation of the Pavilion.
3. The Association reserves the right to refuse to lease the facilities for any purpose it deems to be detrimental to or not in the best interest of its members. It further reserves the right to refuse to rent the facility on any dates and at any time.
4. No reservations of the Pavilion are allowed on these legal holidays without prior Board approval. This includes New Year's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.
5. The member reserving the Pavilion must be present at the function and is responsible for all persons who attend the event for which the Pavilion is reserved. The breach or violation of any conditions set forth herein may result in the loss of the deposit, the imposition of liability on the member, and/or denial of future use of the Pavilion.
6. The member is fully responsible and liable for all cleanup costs and for damages to the Pavilion facilities, contents or other Grayhawk premises whether they are considered private or common area. Damage may be cause to revoke member's privileges for use of the Pavilion.
7. Any persons under 21 must be chaperoned to use the Pavilion.
8. **Only** members of Grayhawk Owner's Association may make arrangements to reserve the facility. Under no circumstances may the pool be reserved exclusive of other Grayhawk Residents.
9. Noise levels must be reasonable and kept within the confines of the facility. All music must end by 10 p.m. and the outside use of DJ's, boom boxes and other very loud instruments are not allowed. Complaints by the residents within the vicinity of the Pavilion may result in termination of the event by the Homeowners Association.
10. All events should terminate by 10:00 p.m.
11. No activity or event for which the Pavilion is rented may be advertised or publicized in any manner to solicit the attendance of the general public. No admission may be charged at the door.

12. No tape may be placed on the Pavilion walls. Please use caution with balloons around operating fans.
13. NO SMOKING ALLOWED in or around the Pavilion area. Failure to comply with this will result in deduction from and/or loss of your deposit.
14. No pets, bicycles, skateboards, roller blades, etc. of any type are allowed in the Pavilion or pool area at any time.
15. Turn off ALL ceiling fans.
16. Member's clean up Responsibility:
See checklist

***Clean up will be conducted by a professional cleaning service. The charge for this service is included in the cleaning fee. If excessive cleaning is needed, the amount of \$20 per hour for additional cleaning will be added to the Homeowners assessment account.**

GRAYHAWK PAVILION RENTAL CHECK LIST

1. Call Home-Land Neighborhood Management to reserve date.
2. Mail application and check to HLNLM, P.O. Box 320248, Flowood, MS 39232 within 2 weeks of verbal reservation.
3. Confirm reservation and receipt of application and checks with Kelly Phillips at HNLNLM, 601-326-7308.
4. **Check list for Pavilion:**
 - ☐ Return all furniture to its original position
 - ☐ Remove ALL food, drink, and trash from the Pavilion/Pool Area
 - ☐ Remove all greenery, decorations and flowers that were brought in.
 - ☐ Turn off ALL lights
 - ☐ Remove ALL trash from premises. Trash removal can result in an additional fee.

******Should any problems occur, please call the On-Call Representative immediately at 601-287-1257. If something is wrong with the facility and HLNLM (601-326-7325) is not notified before the cleaning company cleans, you will still be responsible for the cleaning charge.**

The Pavilion address is 100A Grayhawk Drive

NO PHONE IS AVAILABLE IN THE PAVILION

EMERGENCY INFORMATION:

**Ridgeland Police Dept.
601-853-2014**

**Ridgeland Fire Dept.
601-853-2034**

On-Call Representative:

Brad Wilkinson
info@homelandmgt.com

For Rental Information

HLNM 601-326-7308